

ZSFG CHIEF OF STAFF REPORT
Presented to the JCC-ZSFG on July 28, 2020
07-13-20 Leadership and 07-16-20 Business

Administrative/Leadership

- New Chief of Staff Introduction – Dr. Lisa Winston, in her first MEC meeting, introduced herself. Dr. Winston is looking forward to working with MEC members in her new role. Members welcomed Dr. Winston as the new ZSFG Chief of Staff.
- EPIC – Dr. Neda Ratanawongsa provided updates on the current EPIC stabilization phase status, EPIC domain leadership, and Wave 2 plans. Stabilization phase started prior to COVID 19 and work is ongoing to improve the current scope of Epic use, based on what was targeted to be active as of the August 3, 2019 Go Live date. Dr. Ratanawongsa pointed out that work is also ongoing on Wave2 plans and presented Epic launching status in the following areas under the EPIC contract: Whole Person Care, Transitions/Street Medicine/HICT, Gender Health and HopeSF, Occupational Health (ZSFG and LHH), PHD: TB Clinic, Willow Ambulatory, Jail Services, Research Expansion and Video Visits.
- TJC Survey Preparations – Mr. Adrian Smith, Director of ZSFG Regulatory Affairs, provided an overview of The Joint Commission Surveys. Due to COVID 19, TJC had suspended surveys, and has just recommenced June 1st with a number of provisos and conditions. ZSFG is in the “Survey Window” and stated that the hospital should expect a survey as soon as TJC identifies it safe to do so. Information provided include Survey Schedule, Steps for Joint Commission to Schedule Surveys, Survey Structure, Medical Staff System Tracer, Leadership System Tracer, Data Use System Tracer and Individual Tracer.
- Medical Staff Bylaws Approval – The ZSFG Medical Staff Bylaws stipulates the duties of the Bylaws Committee to conduct a periodic review no less than every two years and submit recommendations for changes to MEC. Dr. Claire Horton led the Bylaws Committee review, and presented for MEC’s approval the proposed revisions to the Medical Staff, Rules and Regulations Bylaws. *Refer to Action Items Report for details.*
- OPPE Revisions – Work is ongoing to revise metrics used by Clinical Services in their OPPE reports. The intent is to come up with more meaningful and accessible data under EPIC and other sources. Dr. Gelb provided guidelines and tools on OPPE revisions to Service Chiefs. Dr Gelb also confirmed that there will be no OPPE reports for the period July to Dec 2019 as data for the period was not transferred to EPIC. The hospital remains in compliance with the Joint Commission’s requirement of 3 OPPE reports every two years.

Clinical Service Report

None